

**Southeast Service Cooperative Board of Directors Meeting
5:30 PM, Wednesday, April 25, 2018**

Present: Theresa Arrick-Kruger, Mary Blair-Hoeft, Mike Christensen, Carol Cravath, Lynn Gorski, Don Leathers, Brein Maki, Rob Mathias

Absent: Karla Bauer, Jason Marquardt

Ex-Officio: Steve Sallee

Staff: Amy Grover, Katie Schmitt, Bill Colopoulos (via phone)

Call to Order

Meeting called to order at 5:32 PM by Chair Tess Arrick-Kruger, who declared a quorum.

Organizational Items

MOTION: Carol Cravath moved, Lynn Gorski seconded to approve and accept the agenda. Motion passed.

Hearing of Reports - Information

School Insurance Pool Renewal. Bill Colopoulos provided updates on the School Pool renewal, explaining the parameters developed for the formula at the MHC level. The annual wellness funding recommendation will be brought to the Board after renewal processing (in September or October). Bill and Steve will begin meeting individually with each school pool member to present the 9/1/2018 renewal exhibits and discuss the changes and value-add of the statewide partnership.

MOTION: Brein Maki moved, Carol Cravath seconded to approve the recommendation of staff, local, and statewide consultants for the 9/1/2018 school pool renewal strategy resulting in a maximum increase of +7.5% and a minimum of 0.0% with a projected RSR margin buy down pledge of \$265,000 subject to additional staff recommendations approved by the Executive Director. Motion passed.

Local Government Report. Katie Schmitt, Development and Innovation Specialist, presented information to the Board about her work with the Minnesota Service Cooperative (MSC) Cities, Counties, and Other Governmental Agencies (CCOGA) Taskforce and regional programs and services for our local government members. Action areas include development of a statewide needs assessment and mapping of collaborative opportunities and service areas. We have launched a new Local Government Internship Program, which covers 50% of the hourly wage. We have also added a new offering for Cyber Liability Insurance, and have offered summer and fall professional development sessions. Katie also highlighted new communications strategies, which includes more relevant and targeted outreach and member visits to learn about needs. Next steps include a reboot of our Local Government Advisory Committee to get feedback on work and regional prioritization, continuation of MSC CCOGA Statewide Taskforce action planning, and meeting with potential partners and collaborators.

Executive Director Report. Steve Sallee, Executive Director, shared new initiatives including technology support for school districts and local government, for which we will be putting out an RFQ. We are also exploring shared services for business managers, human resources, and/or payroll. He also shared that we are looking at the idea of hosting hard to find courses that we could provide to districts. In addition,

Steve gave updates about statewide discussions at the Minnesota Healthcare Consortium (MHC) level about creative health care programs and models that will allow us to become more competitive within our insurance pools. In addition, Steve talked about SSC's organizational strategic planning timeline and the role that the Board and Advisories will play. Finally, he reminded Board members to let Kirsten know if they will or will not be attending the MSC Board Conference on July 11-13.

Consent Agenda

MOTION: Don Leathers moved, Rob Mathias seconded to approve and accept the items on the consent agenda: March meeting minutes, balance sheet and revenue expense, bills, other finance reports, Superintendent Advisory Committee meeting summary, and \$180 donation from Cathy Nathan to support students attending the Young Authors, Young Artists Conference. Motion passed.

Outstanding Service Award

MOTION: Carol Cravath moved, Mike Christensen seconded to approve and accept Dave Thompson as the 2018 Outstanding Service Award recipient. Motion passed.

Next Meeting and Adjournment

The May 2018 regular Board meeting date is Wednesday, May 23, 2018 at 5:30 PM (preceded by the Finance Committee at 5:00 PM).

MOTION: Lynn Gorski moved, Mike Christensen seconded seconded to adjourn the meeting at 6:39 PM. Motion passed.

Brein Maki, Clerk

CALENDAR

2018 and 2019 Board Meeting Schedule – Meetings are located in the Wood Lake Meeting Center at Southeast Service Cooperative and start at 5:30 PM unless otherwise noted.

<u>2018 Meeting Schedule</u>	<u>2019 Meeting Schedule</u>
Wednesday, January 24, 2018 - ANNUAL MEETING	Wednesday, January 23, 2019 - ANNUAL MEETING
Wednesday, February 28, 2018	Wednesday, February 27, 2019
Wednesday, March 28, 2018	Wednesday, March 27, 2019
Wednesday, April 18, 2018	Wednesday, April 17 - based on school renewal
Wednesday, May 23, 2018	Wednesday, May 22, 2019
Wednesday, June 27, 2018	Wednesday, June 26, 2019
NO REGULAR MEETING IN JULY	NO REGULAR MEETING IN JULY
JULY 11-13, 2018 MSC Board Conference	JULY, MSC Board Conference
Wednesday, August 15, 2018 - THIRD WED to approve Local Govt Pool	Wednesday, August 21, 2019 - THIRD WED to approve Local Govt Pool
Wednesday, September 26, 2018	Wednesday, September 25, 2019
Wednesday, October 24, 2018	Wednesday, October 23, 2019
Wednesday, November 28, 2018	Wednesday, November 27, 2019 - Alt: Nov 21
Wednesday, December 19, 2018	Wednesday, December 18, 2019 - THIRD WED

MSC (MN Service Cooperatives) Board Meetings: Mike Christensen elected at the June 2014 Board meeting to a four-year term on the MSC Board July 1, 2014 through June 30, 2018. Mary Blair-Hoeft elected at the June 2015 Board meeting to a four-year term on the MSC Board July 10, 2015 through June 30, 2019. The next date is July 11, 2018 in conjunction with MSC Board Conference.

MN Service Cooperatives Board Conference 2018

Wednesday-Friday, July 11 – 13 at Cragun's Resort, Brainerd

CPC Board (Cooperative Purchasing Connection): Mary Blair-Hoeft

MHC Board (Minnesota Healthcare Consortium): Lynn Gorski and Steve Sallee

- Wednesday, May 2, 2018, Time 3:30 – 5:30 PM at Resource Trg & Solutions, Sartell
- Wednesday, July 11, 2018, Time 3:30 – 5:30 PM, Cragun's Resort

Association of Education Service Agencies Conference

- 2018: November 28 – December 1, Colorado Springs, Colorado